

Minutes of the meeting of Weeley Parish Council held on 22nd April 2025

Present: Cllrs C. Hamilton (Chair), D. Botterell (Deputy Chair), T. Spong, G. Foster, K. Millar, K. Green, L. Fitzpatrick and J. Beady. Also in attendance were 15 members of the public and Cllrs Dan Land and Peter Harris

01/25.1 Apologies: No apologies were received.

01/25.2 Minutes of the previous meeting: The minutes of the Parish Council meeting held on 17th March 2025 were proposed by Cllr Botterell, seconded by Cllr Millar and it was **RESOLVED**: To approve the minutes of the Parish Council meeting held on 17th March 2025 as an accurate record of proceedings.

01/25.3 Declarations of Interest: Cllr Botterell declared an interest in item 01/25.10 as his company provided a quote. Cllr T. Spong declared an interest in an item in the payments list.

01/25.4 Clerk's Report: The Clerk presented the previously circulated report attached as Appendix A. All Councillors confirmed they had read the report and there were no questions.

01/25.5 Public Participation: The Chair invited the members of public in attendance to raise any questions/issues.

- No issues raised by Members of the Public

01/25.6 Tendring District and Essex County Councils:

TDC Cllr Harris: mentioned the following:

- The Local Plan first consultation was now complete. The final decision will be next January or February.
- Weeley Offices which have been empty for 5 years will now be looked at again to see what options there are other than demolition. We should find out within 3 months.

EALC Cllr Land: mentioned the following:

- He will stay in office as elections have been postponed by Government.
- Summary of good works done during his tenure including Landermere Road, Thorpe High Street, The Street Little Clacton, Roundabouts at Thorpe Road. The dip between Thorpe le Soken and Weeley, Welcome to Weeley signs and that pavements in Weeley Heath to be done very soon.
- Colchester Road was a negative but he will continue to pursue this
- He has been able to support the Parish Council / WIB and WRA with grants

01/25.7 Telephone Library: Cllr, Green informed council that the Telephone Library should be installed soon. The clerk informed that we now have a lease on the land for the Phone Box for one year currently. The quote for works was previously circulated and Cllr. Hamilton proposed and Cllr. Beady seconded and it was **RESOLVED** to accept the quote and agreed to install telephone box with shelves once concrete has been laid.

01/25.8 Weeley Bypass: The report from ECC Place Services was discussed and it was agreed to investigate costs etc to replace 13 trees with different coloured Acers. It was considered that the ornamental cherry trees were nice but too short lived. Cllr. Green to provide costs for 3 metre trees. Cllr. Hamilton proposed and Cllr. Botterell seconded and it was **RESOLVED** to purchase and install 13 trees. **Action : Clerk (to investigate grants)**

01/25.9 Insurance: Clerk provided details of the newly agreed insurance for the next 3 years.

01/25.10 CCTV Upgrade: Council discussed options and it was decided to upgrade the existing equipment around the Village Hall and also to install a camera at Station Approach. Cllr. Spong proposed and Cllr. Hamilton seconded and it was **RESOLVED** to upgrade the CCTV equipment. **ACTION: Clerk to get more quotes**

01/25.11 Memorial Bench: as per 12/25.11 the clerk presented findings and Cllr Botterell proposed and Cllr Hamilton seconded and it was **RESOLVED** to install a memorial bench near the Petanque area with 2 trees nearby. Engraving to be 'Dedicated to the Memory of Cllr Mike Brown / 1945 to 2023' as per Cllr Fitzpatrick. **ACTION: Clerk**

01/25.12 Correspondence:

- Clerk outlined complaints from Residents re Rose Builders early start of works

01/25.13 Planning Applications: Council Members considered the applications set out in Appendix B and determined as shown.

01/25.14 Finance and Budget: The list of monthly payments was proposed by Cllr Hamilton and seconded by Cllr Botterell and it was **RESOLVED:** To approve the list of payments set out in Appendix C

01/25.15 Weeley Parish Council Reports:

- a) Street Lighting: Nothing to report.
- b) Tree Warden: Nothing to report.
- c) Playing Field: Nothing to report.
- d) Children's Play Area: Nothing to report.
- e) Highways: Nothing to report.
- f) Footpaths: Nothing to report
- g) Transport: Cllr Millar mentioned that Hedingham and Chambers buses were changing their name to Connect Buses with an improved No2 service through Weeley.
- h) TDALC: Cllr Botterell noted that the Pylons were the main issue still

01/25.16 Other Reports:

- a) Rural Policing: Cllr Hamilton reported 8 crimes in February.
- b) Speedwatch: Cllr. Beady presented her report which is published on the Council's website.
- c) Weeley Residents Ass: moved their report to the Annual Parish Meeting.
- d) Weeley in Bloom (WiB): presented their report which is available on the Council website
- e) Petanque Rink: presented their report which is available on the Council's website
- f) Sport and Activity Strategy: Nothing to report.

01/25.17 Public Participation: A Member of Public (MOP) asked Cllr Harris about Gutteridge Hall. Enforcement is in progress. Further updates as they are available.

01/25.18 Items to be added to the next agenda:

- CCTV
- Weeley Bypass

The Chair closed the meeting at 20.12 pm and invited all to stay for the Annual Parish Meeting

Date of Next Meeting will be: Monday **19th May at 7.30pm** at Weeley Village Hall

**Weeley Parish Council
Clerks Report – 22nd April 2025**

	Topic	Action/issue	Information	Status
1.	Scout Hut	Prepare a new lease.	Have initiated a chat with a new solicitor from Sparlings and have sent a copy of the lease to them. Awaiting response before contacting the Scouts. It is proposed to make the lease 35 years. Estimate received for creating a new lease but also with some information for the Scouts to be passed onto them. Scouts have now appointed representation.	Met with the Scouts along with Cllr Hamilton and have made the final statements known to our solicitor and hopefully this will now complete very soon.
2.	Weeley bypass	Determine options for the avenue of poplars	The Clerk has agreed to contact ECC Place Services to chase for a firm proposal including numbers and species of trees to plant.	Email received from ECC Place Services with suggestions. Discussing in April meeting
3.	Reed Pond	Initiate Management Plan	<ul style="list-style-type: none"> Obtain costs to install a chlorine pump Publish report on website. Purchase and install Lifebuoy at pond - complete No progress on dredging	Lifebuoy now moved and flagpole erected. Flag purchased for St George's Day..
4.	Investigate new Playground Equipment	Research	Contacted Kompan regarding a larger slide and they will site visit and give us estimates	Will seek further quotes, but, no rush on this item
5.	Quarterly Bank Reconciliation	Adopt this policy to reconcile quarterly	To be signed by a Cllr who is not the Chair or signatory.	Q3 reconciliation done by Cllr Millar. Q4 to be done in March
6.	Playground Inspections	No evidence of inspections undertaken despite them happening	Clerk will investigate software to help with this as long as the relevant Cllrs agree and cost agreed	Software setup. Now need to show councillors how to use. Will arrange meeting with James Dunne of PSS
7.	Asset Register	Review Asset Register	Noted that Asset Register should be reviewed for obsolete items and to update actual replacements costs rather than book cost. Suggested that a limit is set for assets to be added (i.e £200 if this is the excess)	Cllr Fitzpatrick will assist the clerk with this activity. Clerk to liaise with Cllr Fitzpatrick and define this. No progress. Possibly use Playground software if adopted to load assets

8.	Accounts Exceed	Accounts exceed FSCS limit of £85000	Council to decide whether to open additional bank accounts to ensure full cover for monies. All banking arrangements to be reviewed	Cllr Cauvain to be added although looking at the account it shows as Revoked. New Saving account now setup with Unity Bank. Funds will be transferred after Audit complete
9.	Fencing at Spinney	Gather quotes to protect Spinney in Weeley Heath from Encroachment	Clerk to gather quotes for fencing at the Spinney	No progress – 3 quotes to be sought
10.	Facebook	To create a Read Only Facebook presence	Clerk to work with Cllr Cauvain to set this up and define a policy document	Policy amended to reflect WPC once adopted FB to be created in conjunction with Cllr Cauvain
11.	Flagpole at Reed Pond	Research a flagpole for VE Day commemorations.	Clerk to find quotations for a Fibre Glass Flagpole of 4.6 metres to be installed ready for the VE Day commemorations of 5 th May 2025.	Flagpole now installed by Cllr Spong and flags will now be flown on respective occasions
12.	Playing Field	Look into changing policy of hiring field for commercial enterprises	Due to more commercial type hiring request it should be that the Parish Council can charge for these types of field use.	Look into changing policy and charging for commercial uses of the field. Different charging for different sizes of field use. No progress
13.	Memorial Bench	Get quotes for a Memorial Bench	WPC has agreed to buy and install a memorial bench for Mike Brown. Clerk looking into prices and options	Options presented for approval at April Meeting

APPENDIX B

Planning Applications for month to 22nd April 2025

Application No.	Details	Address	Comment/ Resolution
25/00517/FULHH	Householder Planning Application - Single storey rear and side extensions.	St Andrews Church Lane Weeley Clacton On Sea	No Comment
25/00499/FULHH	Householder Planning Application - Detached garage with annexe above and recessed balcony.	Bryn Tirion Clacton Road Weeley Heath Clacton On Sea	No Comment
25/00568/WTPO	Works related to Tree Preservation Order (11/00020/TPO) - T1 Oak - Reduce crown over hanging main site house by 2 metres.	20 Cravenwood Close Weeley Essex CO16 9DG	No Comment
25/00607/FULHH	Householder Planning Application - Single storey rear extension and loft conversion including rooflights and first floor windows to side gable.	42 Colchester Road Weeley Essex CO16 9JR	No Comment

Planning Determinations

Application No. and determination	Proposal	Address
<u>24/01802/OUT</u> Refusal - Outline 17.03.2025 Delegated Decision	Outline Planning Application (All Matters Reserved) - Erection of self-build bungalow and single garage to the rear of existing property following demolition of existing garages. Replacement garage to side of existing property. Access to new bungalow via side of existing property.	Mr Danny Blowers 17 The Street Weeley Clacton On Sea, Essex, CO16 9JF
<u>24/01915/VOC</u> Approval - Full 20.03.2025 Committee Decision	Application under Section 73 of the Town and Country Planning Act for Variation of Condition 2 (Approved Plans) of application 21/02014/FUL, approved at appeal APP/P1560/W/22/3291996, to enable changes to the floor plans and roof elevations.	Mr Sam Kent - Kents Construction and Development Land at Connaught Road, Weeley, Essex, CO16 9EL
<u>25/00296/WTPO</u> Approval - Full 21.03.2025 Delegated Decision	Works related to Tree Preservation Order (93/00018/TPO) 1 No. (T1) Reduce oak tree by stables. 1 No. (T2) Reduce declining Oak tree by 5 metres to lower growth.	53 Mill Lane Weeley Heath, Clacton On Sea Essex, CO16 9BZ
<u>25/00144/ADV</u> Approval 26.03.2025 Delegated Decision	Application for Advertisement Consent - Erection of a D6 small format Advertising Display.	Wildstone Estates Limited Colchester Road, Weeley, Essex CO16 9AD
<u>25/00254/FULHH</u> Refusal - Full 27.03.2025 Delegated Decision	Householder Planning Application - Single storey front and rear extensions.	Mr A Sali 37 Colchester Road, Weeley Clacton On Sea, Essex CO16 9JR
<u>25/00419/TELLIC</u> Deemed Consent 27.03.2025	Installation of electronic communications apparatus/development ancillary to radio equipment housing.	Victoria Campbell - On Behalf of Cornerstone Land adjacent Church Lane, Off Clacton Road, Weeley, Essex, CO16 9AT
<u>25/00077/FUL</u> Refusal - Full 31.03.2025 Delegated Decision	Planning Application - Proposed change of use of former tyre/exhaust garage to convenience store with alterations including new shop front, roller shutter and canopy	Mr Kiritto Sebamalaimuthu 7 Colchester Road, Weeley, Clacton On Sea, Essex CO16 9JT

<u>25/00226/VOC</u> Approval - Full 08.04.2025	Application under Section 73 of the Town and Country Planning Act for Variation of Condition 3 (Sui Generis Uses) of application 21/01757/FUL to allow occupation of Farmhouse and Annexe for C2 residential care (previously approved as respite care).	Mr Darren Wardle - Hawk Farm Hornbeams, Hawk Lane Weeley, Clacton On Sea Essex, CO16 9AF
<u>25/00307/LBC</u> Approval - Listed Building Consent 07.04.2025 Delegated Decision	Application for Listed Building Consent - Rear parallel range extension. Demolition of non-original bathroom outshot/catslide extension to create a low-level Ground Floor connection. Replacement of non-original windows with heritage style double glazed timber alternatives. Internal alterations include erection of a new partition to form a bathroom on the first floor. One and a half storey extension to include gable walls, timber framed sliding doors, 2 dormer windows	Mr Paul McLean, Dale Brow Thorpe Road Weeley Clacton On Sea Essex CO16 9JL

APPENDIX C

Payments - April 2025

Invoice Date	Invoice No.	Cheque No.	Payee	Service	NET (£)	VAT (£)	GROSS (£)
13/03/2025	2501800011147	Current (UB)	Steve Gunter	Canon Ink Subscription	£3.32	£0.66	£3.98
13/04/2025		Current (UB)	Steve Gunter	Canon Ink Subscription	£3.32	£0.66	£3.98
23/04/2025		Current (UB)	Steve Gunter	April Wages	£846.23	£0.00	£846.23
23/04/2025		Current (UB)	Steve Gunter	Expenses	£33.40	£0.00	£33.40
23/03/2025	INV-19277	Current (UB)	Signs Made Easy Ltd	VE Day Banner	£49.00	£9.80	£58.80
25/03/2025		Current (UB)	Jo's Castles	Bouncy Castle (VE Day)	£570.00	£0.00	£570.00
24/03/2025	74303360	Current (UB)	Mim Moy	Hamper (VE Day Raffle)	£42.16	£0.00	£42.16
18/03/2025	3967130	Current (UB)	Mim Moy	Spa, Swim and Supper (VE Day Raffle)	£119.00	£0.00	£119.00
19/03/2025		Current (UB)	Mim Moy	Hilltop Garden Centre (VE Day Raffle)	£50.00	£0.00	£50.00
19/03/2025		Current (UB)	Mim Moy	M&S (VE Day Raffle)	£90.00	£0.00	£90.00
31/03/2025	3707072	Current (UB)	Zurich Town and Parish Insurer	Yearly Insurance	£981.97	£0.00	£981.97
31/03/2025		Current (UB)	RCCE	RCCE Membership	£70.00	£14.00	£84.00
23/04/2025		Current (UB)	Essex Pension Scheme	Clerk's Pension (Apr)	£266.82	£0.00	£266.82
31/03/2025		DD (UB)	Unity Trust Bank	Service Charge (Mar)	£6.00	£0.00	£6.00
01/04/2025	WVH-4266	Current (UB)	Weeley Village Hall	Hall Hire (March)	£68.00	£0.00	£68.00
01/04/2025	WVH-4269	Current (UB)	Weeley Village Hall	Hall Hire (Jan-Feb) / Elec / Broadband	£195.11	£0.00	£195.11
01/04/2025	18590	Current (UB)	Essex Association of Local Councils	EALC & NALC Annual Affiliation Fee	£636.04	£0.00	£636.04
06/04/2025	S070645	Current (UB)	Spong Builders and Contractors	Flag Pole install and Life Buoy move	£275.00	£55.00	£330.00
04/04/2025	10006030636	DD(Barclays)	Castle Water	Reed Pond Water Charge	£7.14	£0.00	£7.14
14/04/2025	206-5060015-858	Debit Card	Amazon	Union Flag for St Georges Day	£17.96	£3.59	£21.55
14/04/2025	206-4820965-635	Debit Card	Amazon	Padlocks for VE Day	£15.82	£3.16	£18.98
18/04/2025	IN13027651	DD(Barclays)	Npower	Street Lighting (Jan)	£528.87	£26.44	£555.31
18/04/2025	IN13036180	DD(Barclays)	Npower	Street Lighting (Feb)	£468.22	£23.41	£491.63
18/04/2025	IN13036181	DD(Barclays)	Npower	Street Lighting (Mar)	£475.41	£23.77	£499.18
17/04/2025		Current (UB)	Andy Wilshire	Singer VE Day Balance	£400.00	£0.00	£400.00
				TOTALS	£6,218.79	£160.50	£6,379.29

Barclays Bank balances as at 22 April 2025; current account £28278.45; deposit account £110388.46

Unity Bank balances as at 22nd April; current account £4839.41, Savings Account £0.00

Small Purchases on Debit Card: Flag from Amazon £21.55 and Padlocks from Amazon £18.98

Receipts: TDC £23,067.00 first part of precept on 10/4/2025

HMRC £4750.72 VAT Return Final Quarter 24-25 on 17/4/2025