

Minutes of the meeting of Weeley Parish Council held on 15th June 2026

Present: Cllrs C. Hamilton (Chair), K. Millar, K. Green, L. Fitzpatrick, P. Gould and J. Beady. Also in attendance were 10 members of the public and Cllrs P. Harris and J. Bray.

03/26.1 Apologies: Apologies were received from Cllr. Botterell, Cllr. Cauvain and Cllr, Spong. Cllr. Millar proposed and Cllr. Hamilton seconded and it was **RESOLVED** to accept the apologies.

03/26.2 Minutes of the previous meetings: The minutes of the Annual Parish Meeting (20th April 2026), Annual Council Meeting and May Parish Council meeting held on 18th May 2026 were proposed by Cllr. Millar, seconded by Cllr. Beady and it was **RESOLVED** to approve the minutes of the meetings held on 20th April and 18th May as an accurate record of proceedings.

03/26.3 Declarations of Interest: None declared

03/26.4 Clerk's Report: The Clerk presented the previously circulated report attached as Appendix A. All Councillors confirmed they had read the report and there were no questions. **ACTION: Clerk to add bollards to list**

03/26.5 Public Participation: The Chair invited the members of public in attendance to raise any questions/issues.

- A Member of Public (MOP) mentioned the Queen's Bench has changed colour from Platinum. The Clerk apologised for the misunderstanding and will look into anything that can be done.
- A MOP mentioned that Reed Pond was drying out. Clerk confirmed and work will start as soon as completely dry. WiB will try and clear the island.

03/26.6 Tendring District and Essex County Councils:

- **TDC Cllr. Harris:** mentioned that he is our local TDC Councillor but now also the Leader of ECC. He is also on the Police, Fire and Crime Commission committee. On Day 2 he declared a pot hole emergency in Essex and has allocated 7.5 million pounds to this so far. He will be visiting other Councils to look at new pot hole machines. The sign on the approach to Weeley will be repaired/replaced by Highways. Library book tax removed. Gutteridge Hall Lane (GHL) will be investigated as to what has happened to the multi team task force and actions will happen. Cars parked for sale on ECC land on Clacton Road will be investigated. Government reorganisation will cost upto £300m so will be challenged as money can be invested elsewhere.
- **ECC Cllr. Bray:** mentioned he was pleased to be back in Weeley as County Councillor. He is awaiting reports on GHL so he can progress but some of this will be confidential. The Street will be resurfaced very soon. Money available for SEND schools. Cllr. Bray is responsible for Planning / Heritage / Arts and Culture and Tourism amongst others.

03/26.7 Correspondence: The Clerk mentioned the following Correspondence:

- Request for money from BASICS Essex.
- Mention of overgrown hedges – no action until nesting season over
- Mention of benches being painted – add to next agenda

03/26.8 Possible Celebration in 2027: deferred to next meeting. Note that Cllr. Bray may be able to release some funds for this. Cllr. Harris also liked the idea of an event.

03/26.9 Audit Findings for Action: All Financial Regulations have been updated. **ACTION: Clerk to create a data retention policy.**

03/26.10 External Playground Inspection Findings: Cllr. Millar has created an action plan and the clerk has contacted Kompan to carry out maintenance and inspections.

03/26.11 Quotes for Playground Surfacing: need to revisit the quotes as none included the Space Net which is the one area with issues.

03/26.12 Resignation of Councillor: Clerk announced the resignation of Cllr. Cauvain and has notified the Election Officer. **ACTION: Cllr Hamilton to post notice of vacancy on noticeboards. Clerk to post on Website and Social Media**

03/26.13 Playground Reports: Current actions on Action Plan created by Cllr. Millar.

03/26.14 Planning Applications: Council Members considered the applications set out in Appendix B and determined as shown.

03/26.15 Finance and Budget: The list of monthly payments was proposed by Cllr. Millar and seconded by Cllr. Beady and it was **RESOLVED:** To approve the list of payments set out in Appendix C.

03/26.16 Weeley Parish Council Reports:

- a) Street Lighting: nothing to report.
- b) Tree Warden: nothing to report.
- c) Playing Field: nothing to report.
- d) Highways: Cllr Beady presented a report which is published on the Council's website.
- e) Footpaths: Nothing to report
- f) Transport: Cllr Millar presented a report which is available on the Council's website.
- g) TDALC: Cllr Botterell not available.

03/26.17 Other Reports:

- a) Rural Policing: Cllr Hamilton reported 28 crimes in April.
- b) Speedwatch: Cllr. Beady presented her report which is published on the Council's website.
- c) Weeley Residents Ass: Cllr. Hamilton presented her report which is available on the Council's website.
- d) Weeley in Bloom (WiB): presented their report which is available on the Council's website
- e) Petanque Rink: presented their report which is available on the Council's website.

03/26.18 Public Participation: MOPs raised the following:

- Lower Christmas Tree branches poking through the fence. **ACTION: Cllr. Green will take a look.**
- Pot holes and cracks in road at McDonalds roundabout and Weeley roundabout.
- Parking at the Station. Cllr. Bray will take a look.

03/26.19 Items to be added to the next agenda:

- Possible celebration event.
- Playground Quotes
- Data Retention Policy
- New Benches
- Possibility of installing bollards on land where cars are parked for sale
- Fencing at Gutteridge Hall Lane

The Chair closed the meeting at 20.33pm

Date of Next Meeting will be: Monday **20th July at 7.30pm** at Weeley Village Hall

Weeley Parish Council
Clerks Report – 15th June 2026

	Topic	Action/issue	Information	Status
1.	Reed Pond	Initiate Management Plan	<ul style="list-style-type: none"> • Obtain costs to install a chlorine pump • Publish report on website. • Purchase and install Lifebuoy at pond – complete • No progress on dredging 	<p>Lifebuoy now moved and flagpole erected. Flag purchased for St George's Day..</p> <p>Reed Pond to be discussed at July Meeting</p> <p>Speaking to Kevin Green re work on the pond / Getting 3 quotes for next meeting</p> <p>13/10 – Have second quote now but will move to later agenda as work will not start until next Spring now.</p> <p>Anonymous donation of £5000 received</p> <p>10/2/26 – On Feb Agenda</p> <p>23/2/26 – Contractor chosen just waiting for the work to start</p>
2.	Investigate new Playground Equipment	Research	Contacted Kompan regarding a larger slide and they will site visit and give us estimates	<p>Will seek further quotes, but, no rush on this item.</p> <p>16/7 – Possible use of funds for paths and surfacing</p> <p>29/7 – to get quotes for surfacing</p> <p>10/9 – One quote for surfacing received but waiting on Playdale visit and ROSPA report</p> <p>13/10 – Report received deciding on next steps</p> <p>16/4 – Looking into safer surfacing for the area of uneven turf. One quote received and a further one being researched.</p> <p>18/5 -Attempting to get one final quote</p> <p>8/6 – On June Agenda</p>
3.	Quarterly Bank Reconciliations	Adopt this policy to reconcile quarterly	To be signed by a Cllr who is not the Chair or signatory.	<p>29/7 – Bank reconciliation have a £40 discrepancy so working on this to reconcile.</p> <p>11/8 – Completed by Cllr Millar and reconciled</p> <p>20/10 – 2nd Quarter to be done</p> <p>11/11 – Clerk and Cllr Millar currently working on this</p> <p>23/2 – Q1,2 and 3 completed</p> <p>16/4 – Q4 to be done this month</p> <p>30/4 – Q4 done and audited</p>

4.	Cloud Storage	Find Cloud Storage for Council documents	Currently the Laptop is backed up to a memory card. As part of our risk assessment we should also back everything up to the cloud. This should enable document sharing.	4/9 – Renewed Microsoft subscription which gives 1gb of storage for each of the 6 available accounts. I will begin to look at uploading most recent docs and making accessible to all. 13/11 – No progress
5.	TPOs	Keep a list of all trees in the area with TPOs	Using TDC and Richard Ransom records collate a list of all trees within Weeley that have current TPOs listed	6/1/26 – process started
6.	Assertion 10	New portion added to the AGAR for 2026	To learn about Assertion 10 and ensure Weeley is compliant	15/2 – Report run against Website and to be studied. Already have gov.uk accounts
7.	9.25/5	Finger Post at Crow Lane	Is this listed or should it be listed. Can we just clean it or replace it. Who owns it	22/1/26 – Clerk emailed highways Essex to clarify who owns the finger post and TDC to see if it is on a Local Heritage List 10/3- Chased Open Spaces for their permission 13/3 – Permission granted to replace – discuss on March agenda 9/4/26 – No progress
8.	9.25/6	Flashing Speed Signs	Possibility of installing some of these in Weeley	22/1/26 – Clerk emailed Cllr D Land to discuss
9.	10/26.8	Plaque request from WIB	Weeley in Bloom would like to place a plaque on the bench by the Fire Station in honour of a member who used to maintain this area	19/1 – Council voted to allow plaque 22/1 – Clerk notified WiB of permission 24/2 – Just awaiting confirmation from WIB of lettering 8/6 – Plaque seen now to arrange install
10.	11.26/8	Barleyfields lighting	Contact Rose and discuss the options for lighting removal	27/2 – Spoken to Rose and sent them a Letter of Authority to speak to UK Power Networks to see what can be done with our lights. 18/5 – No update 8/6 – Chased Rose – no updates
11.	Defibrillator Theft	Defibrillator Stolen and needs to be replaced	Report to police and insurance and then research a new Case and Defibrillator.	20/4 – Reported to the Police 23/4 – reported to Insurance awaiting response 8/6 – Videos sent to Insurance awaiting response
12.	Policies / ACM 6/ 02.26.9	Policies	Policies adopted at meeting to be added to website	1/6 – All policies added to website
13.	Budgens	Issues for residents around 7 Colchester Road	Communicate between residents and TDC regarding ongoing issues at Colchester Road	1/6 – Raised further issues with the Planning dept at TDC
14.	02.26/11	Goalmouths and Hedge along Old Clacton Road	Previous goal mouths need restoring and the hedge along the road needs cutting back to allow cars to park there	18/5 – Council agreed to Goldacre doing the work 1/6 – Advised Goldacre to do the work but hedge cutting will wait until nesting season over

APPENDIX B

Planning Applications for month to 15th June 2026

Date of Notification	Application No.	Details	Address	Resolution /Comment
19/5/26	26/00761/FULHH	Householder Planning Application - Proposed annex to rear of garage.	Mr S. Butcher, 10 St Andrews Close, Weeley, Clacton On Sea, Essex, CO16 9FX	No objections
5/6/26	26/00847/FULHH	Householder Planning Application - Single storey infill extension, roof alterations with dormer extension	Mr Jason Firth, Oak Tree Cottage 64 Bentley Road Weeley Clacton On Sea	No objection

Planning Determinations

Application No. & Determination	Proposal	Address
25/01297/FUL Refusal – Full / 12.06.2026 / Delegated Decision	<i>Planning Application - Proposed development for 13 residential dwellings and associated landscaping, parking and access.</i>	<i>Nigel and Julia Barrington-Fuller, The Oaks Clacton Road, Weeley, Essex, CO16 9EF</i>

APPENDIX C

PAYMENTS FOR AUTHORISATION: JUNE 2026

Invoice Dat	Invoice No.	Account	Payee	Service	NET (£)	VAT (£)	GROSS (£)	VAT No	Setup Pyt
26/05/2026	19383	Unity Bank	EALC	Cllr Gould Councillor Training	£315.00	£63.00	£378.00	316422724	Y
18/05/2026	SH/NCH/33	Unity Bank	Alpine Landscapes	Relocate Bins and fix benches.	£788.00	£156.00	£944.00	987044485	Y
20/05/2026		Unity Bank	HMRC	National Insurance 2025/26	£4.32	£0.00	£4.32		Y
20/05/2026	97786	Unity Bank	ROSPA	Yearly Play Inspection	£131.00	£26.20	£157.20	876328389	Y
28/05/2026		Unity Bank	TDALC	Yearly Membership	£20.00	£0.00	£20.00		Y
01/06/2026	INV-1089	Unity Bank	Goldacre Contracting Ltd	Verges, Reed Pond Playing Field 4th Cut	£459.00	£91.80	£550.80	366952259	Y
02/06/2026	3536	Unity Bank	Essex Cleaning Services	Clean Village Signs	£40.00	£0.00	£40.00		Y
15/06/2026		Unity Bank	HMRC	Q1 Taxand NI	£215.43	£0.00	£215.43		Y
12/06/2026		Barclays (DC)	Amazon	Glue and A4 pockets	£11.13	£2.23	£13.36		N(Debit Card)
22/06/2026	IV04533104	Barclays (DD)	SSE Energy	Street Lights May	£204.29	£10.21	£214.50	553769603	N(Direct Debit)
08/06/2026	10010307963	Barclays (DD)	Castle Water	Reed Pond	£8.06	£0.00	£8.06		N(Direct Debit)
15/06/2026		Unity Bank	Steve Gunter	Clerk's Salary June	£872.49	£0.00	£872.49		y
15/06/2026		Unity Bank	Steve Gunter	Expenses	£16.70	£0.00	£16.70		y
15/06/2026		Unity Bank	Steve Gunter	Canon Ink	£3.32	£0.67	£3.99		y
15/06/2026		Unity Bank	Essex Pension	Clerks Pension (June)	£262.46	£0.00	£262.46		y
20/06/2026		Unity Bank	Unity Bank	Service Charge (June)	£7.00	£0.00	£7.00		N (Direct Debit)
				TOTALS	£3,358.20	£350.11	£3,708.31		
							£3,708.31	£3,472.39	
Barclays Bank balances as at 18th May 2026; current account £245.41; deposit account £18,806.14					Total in Bank	£126,864.77			
Unity Bank balances as at 18th May; current account £3,476.15, Savings Account £104,337.07					Less Apr Pyts	£3,708.31			
					Total	£123,156.46			
PreApproved Payments									
Amazon	£13.36	Glue and Files							
	£13.36	Total							
Receipts									
Barclays Busi	£54.99	Interest							
	£54.99	Total							